

**Newtown Youth and Family Services
Minutes of Board of Directors Meeting
March 23, 2015 – 6:30 PM
15 Berkshire Rd. Sandy Hook, CT**

Members Present: Don Ramsey, Ashley Mele, Sheilah Krasnickas, Leonard Penna (Newtown PD), Steve Meeker, Gavin Arneth, Mel Kawakami, Jim Wallace, Karen White, Rosalie Newman (Member as of 3/23/15) and Tom Murtha (Member as of 3/23/15)

Members Not Present: Jesse Rosenschein, Susan Giglio, Mackenzie Page, David Moseman, Kristin Connors, Kathy McCleary and Rick Child

Staff Members Present: Candice Bohr

1. Call to Order

The meeting was called to order at 6:34 PM by Steve Meeker.

a) Roll Call- The roll of the Board of Directors was taken by signing in and a quorum was established.

b) Approval of February Minutes – Gavin Arneth made a motion to approve the minutes as written. The motion was seconded by Karen White and passed unanimously.

2. Chairwoman's Report

a) No Report

3. Executive Director's Report

a) Fairfield County Giving Day – Thank you to everyone who participated.

b) Independent Living day is April 25, 2015.

1. We need volunteers. If anyone knows of any elderly that needs assistance we are more than happy to add them to our list for this day.

c) We are currently looking for 1 full time and 1 part time clinician.

d) Fairfield County Community Foundation donated money for certain areas of the agency. We are using the money to update our website. Within the next 2 months the new website should be up and running!

1. A financial advisor was hired and he will be looking at the agency as a whole. He will be looking for improvements throughout the entire agency. He will also attend board meetings if anyone has any questions.

e) We are going to combine our agency with Kevin's Community Center in the brand new building.

1. Candice and Jill have a meeting with Pat Llodra this week.

2. We will have one parent LLC and each own 50% of the property. The building will be about 8,000-8,500sq ft.

3. We need to find other funding besides the government

4. We need to discuss what we need for space and develop plans by April 1, 2015.

f) We no longer have a waitlist. It is first come first serve basis, and we currently have no openings.

4. Finance and Treasurer's Report

a) We are in a good place financially.

b) Budget should be ready before the April meeting.

5. Personnel Committee

- a) We are getting reviews on employees

6. Fundraising Committee

- a) We are meeting in April..
- b) We have a lot of things in the works. The upcoming fundraising event is June 25, 2015 6pm-9pm at the Dana Holcumb house. It will be a Clam Bake. This event will be a kick off for the new building.
 - 1. Majority of things have been donated. We are working with an event planner to complete this event. We will have auction items.
 - 2. Each board member will have a certain number of people they have to invite for the event. Pricing for tickets is still being figured out with the catering company.
 - 3. The theme is Navigating Towards a Healthy Community
 - 4. There will be an auction at the event. We are looking for trips, aquariums, cruises and more!

7. Strategic Planning

- a) No Report

8. PQI

- a) No Report

9. Nominating

- a) A motion to approve Rosalie Newman as a new board member was made and passed unanimously
- b) A motion to approve Tom Murtha as a new board member was made and passed unanimously
- c) Congratulations to our two newest board members, Rosalie Newman and Tom Murtha!

10. Old Business

No report

11. New Business

- a) We are planning a staff and board breakfast for April 8, 2015, to get to know new staff and new board members.

12. Adjournment

The meeting was adjourned at 7:08 pm.

Gavin Arneith made a motion to adjourn. The motion was seconded by Sheilah Krasnickas and passed unanimously.

The next meeting will be held at the Newtown Youth and Family Services Agency on April 27, 2015 at 6:30pm.

Respectfully submitted by,

Ashley Mele, Secretary